Curriculum Committee

**October 19, 2018** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Dave Bradley, Nora Brodnicki, Rick Carino, Frank Corona (Chair), Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Sharron Furno, Sue Goff, Shalee Hodgson, Jason Kovac, Kara Leonard, Lupe Martinez, Lilly Mayer, Suzanne Munro, Scot Pruyn, Lisa Reynolds, Cynthia Risan, Tara Sprehe, Dru Urbassik, Helen Wand, MaryJean Williams (Alternate Chair)

**Guests:** April Smith

**Absent**: ASG, Karen Ash, Dustin Bare, Elizabeth Carney, Darlene Geiger, Jim Martineau, Mike Mattson, Jeff McAlpine (Alternate Chair), David Plotkin, Sarah Steidl

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the October 5, 2018 minutes

**Motion to approve, approved**

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Credits/Hours Change
	3. Course Title Change
	4. Reviewed Outlines for Approval

DMC-280 is approved with the condition that the SLOs are updated to match the predetermined, global CWE SLOs

*-Updated in Outline Submission System, and consent agenda pdf (reuploaded to website) on 10/19/18 by MCF.*

**Motion to approve, approved**

1. **Informational Items**
	1. Course/Program Promotion
		1. Dru Urbassik presented
		2. Course information, such as on printed flyers across campus and the website, often do not have current, approved course information on them.
		3. It is important to check the [Outline Submission System](http://webappsrv.clackamas.edu/courserequest/), using Chrome, for the CURRENT, APPROVED course information. Contact the Curriculum Office if you are not sure.
	2. ESL, PIE Course Edits
		1. Dru Urbassik presented
		2. ESL/PIE courses are offered at 0 credits; these do not need approval, but are brought forward to Curriculum Committee as an Informational Items
		3. Edits are available on the meeting webpage
	3. Program Leaning Outcomes
		1. Digital Media Communications, AAS
			1. Nora Brodnicki presented
			2. The proposed DMC Amendment on this agenda removes Focus Areas that were referenced in one of the DMC PLOs. This has been updated to reflect the current Focus Areas.
			3. Change to PLOs reflects the department’s Assessment work
			4. Implementation: 2019/SU
2. **Old Business**
	1. Related Instruction Sub-Committee Membership
		1. Megan Feagles presented
		2. This Sub-Committee was led by the Associate Dean of TAPS. Will the new Associate Dean of TAPS, Shalee, be leading this now?
			1. Scot Pruyn will be joining the sub-committee to represent the Math Department
			2. Shalee was nominated to be the Lead of this Sub-Committee.

**Motion to approve, approved**

*membership document and website updated on 10/19/18 by MCF*

* 1. Curriculum Management Software Demo Update
		1. Dru Urbassik presented
		2. Dates have been finalized and sent out
		3. The Curriculum Office is seeking input from the Committee to make sure their needs are met. Many other areas across campus (Creative Services, ITS, etc) have been involved as well.
		4. The Curriculum Office has been gathering and documenting needs
		5. Let Dru/Megan know if you have additional input
		6. Dru will look into getting the webinars recorded for individuals to watch later, and to see if there is a sandbox
	2. Mission Statement
		1. MaryJean Williams presented findings from October 5th small group discussion on what the Committee does and why it is done.
		2. 7 themes were found. The most common theme was “Learning”
			1. Small group activity to discuss one theme per group
1. **New Business**
	1. Gen Ed Review
		1. Lisa Reynolds presented
		2. Updates/Thoughts from the Team:
			1. There is only one faculty member on this sub-committee. They would like additional faculty support for this work
				1. Lupe Martinez volunteered to join the group

*-membership document and website updated on 10/19/18*

* + - 1. They struggled to use the Gen Ed checklist; the outlines don’t necessarily list the information needed to make the assessment
				1. The Sub-Committee hopes that these elements could be included in the new Curriculum Management software
			2. How to better connect Assessment work with Curriculum Committee work
	1. Program Amendments
		1. Digital Media Communications, AAS
			1. Lisa Reynolds presented on Nora’s behalf
			2. Changes are reflective of input from their advisory committee and Assessment work
			3. Elective credits were changed from 29-31 to 16
			4. Total credits changes from 91-93 to 90
			5. Removed 3 Focus Areas: Web Design, Publishing, and Audio & Sound Engineering

**Motion to approve, approved**

* 1. Curriculum Committee Orientation
		1. Dru Urbassik presented
		2. The presentation is available on the 10/19/18 meeting page, as well as under Additional Documents on the Curriculum Committee site
			1. *Uploaded to Additional Documents on 10/19/18 by MCF*
		3. Dru will email the Committee members a link to the presentation

*-Meeting Adjourned-*

|  |
| --- |
| **Next Meeting: November 2, 2018 CC127 8-9:30am** |

**October 19, 2018** (8-9:30am, CC127)

**CONSENT AGENDA**

**1. Course Title Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Former Title** | **New Title** |
| MUP-189 | Individual Lessons: Baritone | Individual Lessons: Euphonium |
| MUP-289 | Individual Lessons: Baritone | Individual Lessons: Euphonium |

**2. Course Hours/Credits Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **Change** |
| WR-149 | Introduction to Blogging | 22 LECT; 2 Credits |

**3. Course Number Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **New Course Number** |
|  |  |  |

**4. Outlines Reviewed for Approval**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Title** |

|  |
| --- |
| **Implementation** |

 |
| ART-120 | Creativity/Ideation | 2019/WI |
| ART-262 | Digital Photography & Photo-Imaging | 2019/WI |
| ART-291 | Sculpture | 2019/WI |
| DMC-242 | Field Recording for Media | 2019/WI |
| DMC-247 | Sound for Media | 2019/WI |
| DMC-280 | Digital Media Communications/CWE | 2019/WI |
| EL-090 | Applied Study Skills | 2019/WI |
| HD-153 | Managing Conflict in Your Life | 2019/WI |
| MUP-179 | Individual Lessons: Harp | 2019/WI |
| MUP-186 | Individual Lessons: Trumpet | 2019/WI |
| MUP-187 | Individual Lessons: French Horn | 2019/WI |
| MUP-189 | Individual Lessons: Euphonium | 2019/WI |
| MUP-258 | Chamber Ensemble | 2019/WI |
| MUP-279 | Individual Lessons: Harp | 2019/WI |
| MUP-289 | Individual Lessons: Euphonium | 2019/WI |
| MUS-171 | Sound Design | 2019/WI |
| WR-121 | English Composition | 2019/WI |
| WR-122 | English Composition | 2019/WI |
| WR-149 | Introduction to Blogging | 2019/SU |
| WR-227 | Technical Report Writing | 2019/WI |